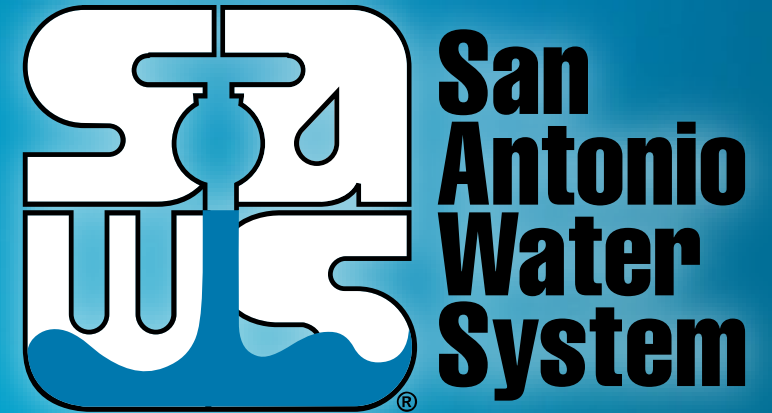


# 2023 Sanitary Sewer Laterals Renewal and Repair Construction Contract – Packages 1 & 2 CO-00613 & CO-00614

Lee Bausinger, P.E.  
Operations Support

Florinda Gonzales  
Contract Administrator

Marisol Robles  
SMWVB Program Manager



Non- Mandatory WebEx Pre-Bid Meeting

November 18, 2022

MAKING SAN ANTONIO  
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# WebEx Reminders

- Stay muted during the entire presentation.
- Sign-In using the chat
  - Name, Company, Email Address
- Ask questions at any time during the presentation utilizing the Chat. Questions will be addressed at the end of the presentation.
  - Ensure to direct your questions to the entire group by selecting everyone from the drop down.
  - All formal responses to questions will be provided via an Addendum.
- Audio only attendees may follow along on the presentation posted to the SAWWS solicitation website.

# Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.



# Agenda

- General Information
- SMWB Requirements
- Contract Solicitation Website
- Vendor Registration & Notification (VRN)
- Solicitation Schedule
- Contract Requirements
- Bid Packet Preparation
- Bid Opening Procedures
- Addenda
- Key Reminders
- Contact Information
- Project Overview
- Project Details
- Questions

# General Information

- This is a non-mandatory pre-bid meeting
- This presentation has been posted and the attendance sheet will be posted at the end of this meeting, to the SAWS website
- Construction services being procured through low bid under Chapter 2269 of the Texas Government Code

# General Information

## 2023 Sanitary Sewer Laterals Renewal and Repair Construction Contract - Package 1

Construction Estimate	\$2,300,000.00
Contract Duration	365 Days

## 2023 Sanitary Sewer Laterals Renewal and Repair Construction Contract - Package 2

Construction Estimate	\$2,300,000.00
Contract Duration	365 Days

2023 SS Laterals R&R Const – Pk 1 & 2 (IFB)



# Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.





# Minimum Qualifications for SMWB recognition:

- **Certification from the South Central Texas Regional Certification Agency**
  - Businesses must be SBE-Certified (including MBEs and WBEs)
  - Texas Historically Underutilized Business “HUB” also recognized
- **Local office or local equipment yard**
  - Atascosa, Bandera, Bexar, Comal, Frio, Guadalupe, Kendall, Kerr, McMullen, Medina, Uvalde and Wilson



# Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**  
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**  
A: Outreach lists from the South Central Texas Regional Certification Agency are now Excel-exportable at [www.sctrca.sctrca.org](http://www.sctrca.sctrca.org). If you are having trouble with the downloads, please email the SMWB Program Manager.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**  
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**  
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**  
A: Please contact the SMWB Program Manager at 210-233-3420, or at [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org). GFEP questions can be asked at any time before the submittal is due.

# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. Must be Current and Accurate before Retainage is released

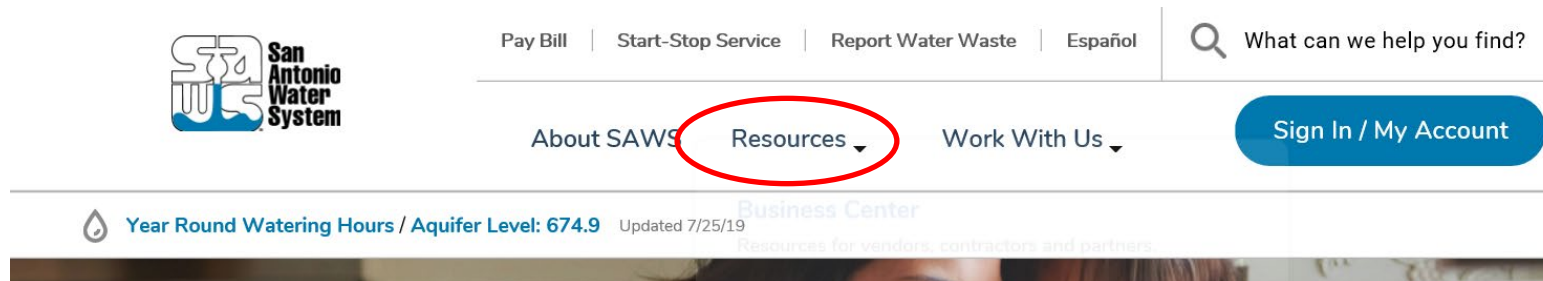
<https://saws.smwbe.com>

The screenshot shows the homepage of the San Antonio Water System's Subcontractor Payment & Utilization Reporting System. The page features a blue header with the San Antonio Water System logo on the left, a navigation menu with 'OUR MAIN SITE' and 'CONTACT SUPPORT' on the right, and a large blue banner with the title 'Subcontractor Payment & Utilization Reporting System' and a 'Log In' button. Below the banner, there are three columns of content: 'System Training' (Learn how to fully utilize our system with a live trainer), 'About the System' (Learn more about this system and how it works today), and 'Account Access' (Lookup Vendor accounts or reset user passwords). Each column has an orange button: 'Training', 'Information for Vendors', 'Account Lookup', and 'Forgot Password'. At the bottom, a blue footer contains the text: 'The Subcontractor Payment & Utilization Reporting System is powered by B2Gnow Software © Copyright 2018.'

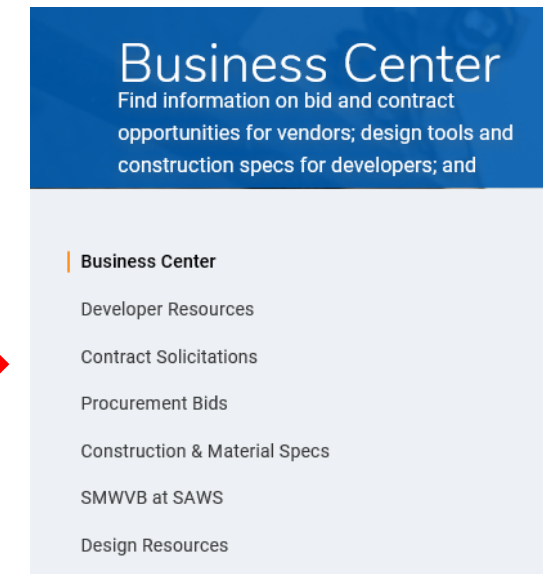
2023 SS Laterals R&R Const – Pk 1 & 2 (IFB)

# Contract Solicitations Website

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations.





# Vendor Registration & Notification (VRN)

## Reasons to Register in the VRN

- Receive bid notices directly in your email “Inbox”.
- Download bid documents.
- Subscribe to specific bids.
- Receive addendum notifications.



Notify Me

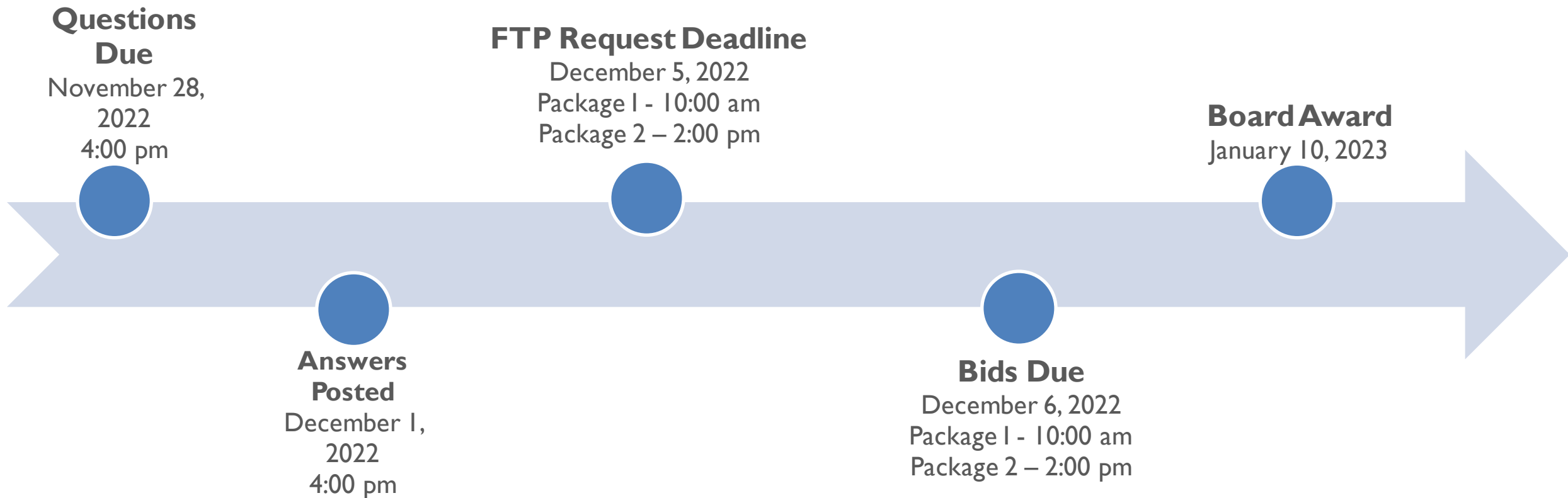
Receive updates sent straight to your inbox.

Subscribe

[https://apps.saws.org/Business\\_Center/Contractsol/](https://apps.saws.org/Business_Center/Contractsol/)



# Solicitation Schedule



2023 SS Laterals R&R Const – Pk 1 & 2 (IFB)



# Contract Requirements

## Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Certified payroll to be submitted on weekly basis beginning on the start date indicated on the Notice to Proceed
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments, as well as release of retainage at the end of the project
- Payroll records are subject to review
- Site visits are random and unannounced
- Interviews will be conducted and will be private & confidential
- All apprenticeship programs will need to be approved by Department of Labor prior to starting

# Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs Supplemental Conditions
  - **Pollution, Installation Floater** is required in lieu of Builder's Risk
- Selected contractor's insurance must be compliant with all other contracts
- SAWWS will request insurance certificate prior to Board award to ensure insurance compliance and to assist in expediting execution of the contract
- Selected contractor must ensure insurance is compliant for the duration of the contract

# Contract Requirements

## Supplemental Conditions (Continued)

- Contractor shall perform the work with its own organization on at least 40% of the total original contract price which should be indicated on the Good Faith Effort Plan.

Type/s of Certification:                    SBE: \_\_\_\_\_ MBE: \_\_\_\_\_ VBE: \_\_\_\_\_ WBE: \_\_\_\_\_

Prime Contractor's Percentage of Participation: (Ex: 100% is the total value of the contract.) \_\_\_\_\_%

Describe your firm's participation to be performed on this Project: \_\_\_\_\_

- Liquidated damages will be assessed at \$500.00 per day





# Bid Packet Preparation

- Only limited items are required with the initial bid packet
  - List of Bid Items
  - Signed Bid Proposal Signature Page with
    - Acknowledgement of all Addenda
    - Executive Order
  - Bid Packet Checklist
  - Signed Proposal Certification
  - Bid Bond
  - Good Faith Effort Plan
  - Waiver of retainage from Surety Company (at Bidder's option)

# Contract Requirements

## Apparent Low Bidder

- Notified by SAWWS within 24 hours of Bid Opening to provide the following within one (1) business day
  - Conflict of Interest Questionnaire - Form CIQ (Rev. 1/1/2021)
  - Proof of Insurability
  - Company Information Packet
  - Statement regarding ability to complete the project
  - W-9
  - Statement of Bidder's Experience
  - Detailed Baseline Schedule
- \*And, if bid was submitted electronically without a Bid Bond:
  - Cashier's Check or Certified Check

# Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
- Double check all mathematical calculations and verify all extensions
- Addendums are acknowledged on the Bid Proposals
  - Check the SAWWS website regularly for addendum postings
  - It is possible to have multiple addendums

# Bid Opening Procedures

- Bids will be submitted using SAWS' electronic bid opening procedures
- SAWS encourages and prefers the submission of electronic bids using its secure FTP site.
  - Bidders should submit a request via email to obtain access to the site no later than 24 hours before the bid opening.
- Or, Bidders may drop off a hard copy bid. Only required items.
  - Drop box is located at 2800 US Hwy 281 N, Customer Service Tower
    - Enter the first set of glass double doors
    - Insert into the black drop box on the wall on the left-hand side
- Late bids will not be accepted and will be returned unopened.
- Bid Opening will be handled via WebEx only; link found in IFB



# Addenda

- Known Addenda will include:
  - Response to questions

# Key Reminders

- All questions should be sent in writing to the corresponding Contract Administrator by email [Florinda.Gonzales@saws.org](mailto:Florinda.Gonzales@saws.org) or fax, 210-233-4290.
- Please identify the project by its associated solicitation number.  
(CO-00613 & CO-00614)

# Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Florinda Gonzales	Contract Administrator	210-233-3914	<a href="mailto:Florinda.Gonzales@saws.org">Florinda.Gonzales@saws.org</a>
Marisol V. Robles	SMWVB Program Manager	210-233-3420	<a href="mailto:Marisol.Robles@saws.org">Marisol.Robles@saws.org</a>

## REMINDER

Please be advised that Bidders are prohibited from communicating with any other SAWVS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders

# Project Overview

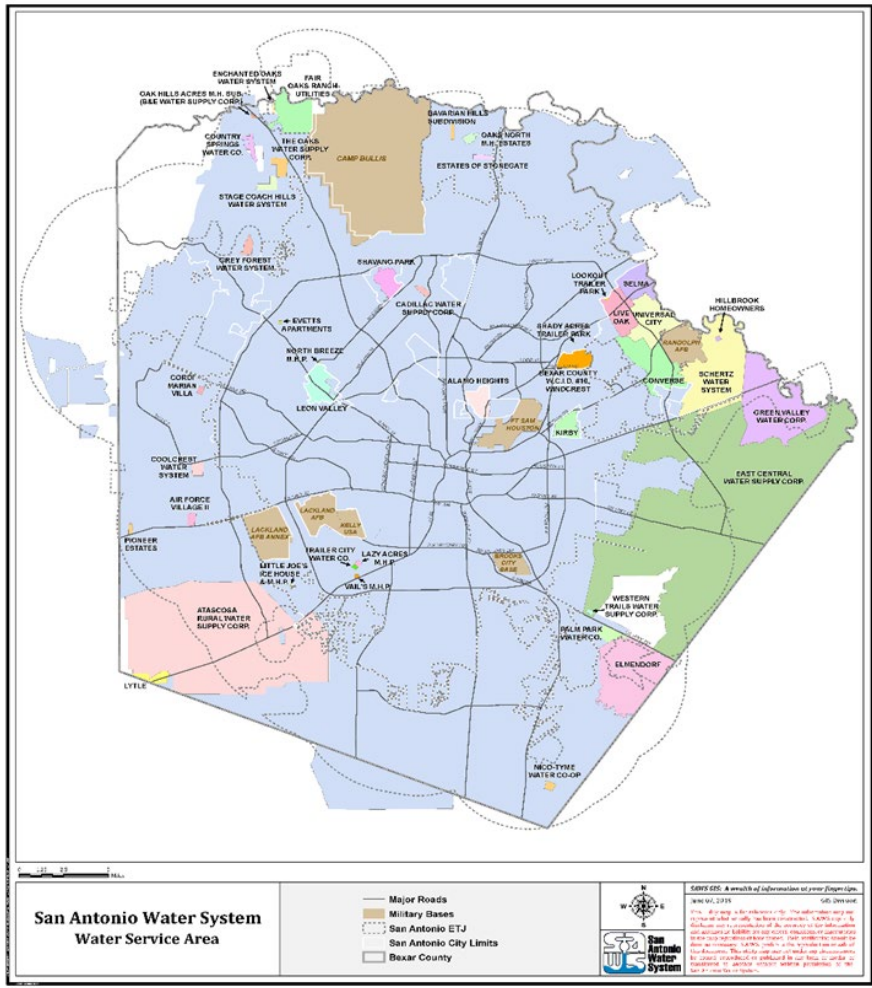
- The San Antonio Water System is soliciting proposals for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision for the repair or replacement of sanitary sewer laterals, and for sewer main point repairs, including but not limited to concrete, asphalt and other surface restoration, and associated work throughout the SAWWS service area on an annual work order contract basis.
- SAWWS does not guarantee that the total contract dollar amount of work will be assigned to the Contractor. The contract amount is based on estimated historical quantities for past annual contracts.
- Bid Proposal consists of a total sixty-four (64) Line Items.





# Project Location Map

Work will be located related to SAWS infrastructure throughout the SAWS' Service Area.



# Project Overview

## Statement of Bidder's Experience

- Complete Statement of Bidders Experience Form – *lowest bidder only.*
- It is important to verify point of contact is accessible and phone number is valid.
- 3 project experiences from work order type contracts
- Reference projects completed between 2017 and 2022.
- Each reference project has a different work scope requirement.



# Project Overview

## Supplemental Conditions (p. 128, SS-1 through SS-5)

- Article III - Record Drawings (red line drawings required to be submitted with invoicing for payment for each WO).
- Article IV - Contractor required to perform minimum 40% of the contract work, based on total contract price, and defined utilizing only:
  - Workers employed and paid directly by the Contractor or a wholly owned subsidiary of the contractor.
  - Equipment owned by the contractor or subsidiary.
  - Rented or leased equipment operated by the Contractor's, or its wholly owned subsidiaries, employees.
  - "Value of the Work self-performed" includes all Materials incorporated where material is performed by Contractor's own organization.





# Project Overview

## Supplemental Conditions (continued)

- Article V
  - Contractor obtains street cut and ROW permits and complies with all permit requirements.
  - Contractor responsible for all costs to obtain and full fill permit requirements.
  - Project signs shall comply with COSA ordinance (inclusive to project), and Barricades will identify Contractor.
  - Required Work Site Photographs





# Project Overview

## Supplemental Conditions (continued)

- Article VII – Contract Payments
  - Scratch sheet line items and quantities shall be input into SAWS CPMS with all documentation for invoicing and required photos.
- Article VIII – Liquidated Damages
  - \$500 per work order per day over window for completion.



# Project Overview

## Special Conditions (p. 133, SC-1 through 6)

- SC -1.0 Scope of Work / General
  - Renew or repair existing sewer laterals up to 8-inch diameter and connected to active mains up to 24-inch diameter. Install or replace cleanouts, backwater valves, concrete flatwork, topsoil, sodding, fence relocations, & street resurfacing.
  
- SC -2.2 Work Orders
  - All WOs and/or projects to be issued are unspecified at time of bid.
  - One WO issued for each lateral renewal or lateral repair.
  - Separate WO may be issued for install of a cleanout and/or backwater valve.
  - Payment on a WO basis.



# Project Overview

## Special Conditions (continued)

- SC -2.3 Bypass Pumping
  - When bypass operations are necessary, Contractor responsible to provide Bypass pumping plan and perform execution. Both are incidental to the work, with no additional compensation.
- SC – 2.4 Performance Time
  - Complete WO, including site restoration & cleanup, within ten (10) calendar days
  - Provide work force capacity to accomplish two (2) WO's per Day.
  - Restore service to customer(s) same day typical WO issued.
  - Restore service to customer(s) within 12-hours after Emergency WO issued.
- SC – 2.9 CPS Energy Allowance
  - Bid Line No. 64 provides a \$25K allowance for CPS service charge payment(s) for pole bracing and gas main adjustment as necessary.
  - Any remaining balance will be credited back to SAWS.



# Project Overview

## Special Provisions to the Technical Specifications

- Item 100 - Mobilization
  - Non-Emergency WO requires 48-hour response time
  - Emergency WO requires 2-hour response time
  - Emergency WO's will be issued verbally during normal SAWS working hours - (7 AM to 5 PM)
  - Emergency WO's will be identified as such in CPMS
- Item 550 – Trench Excavation Safety Protection
  - Incidental to all work, with no additional compensation





# QUESTIONS?

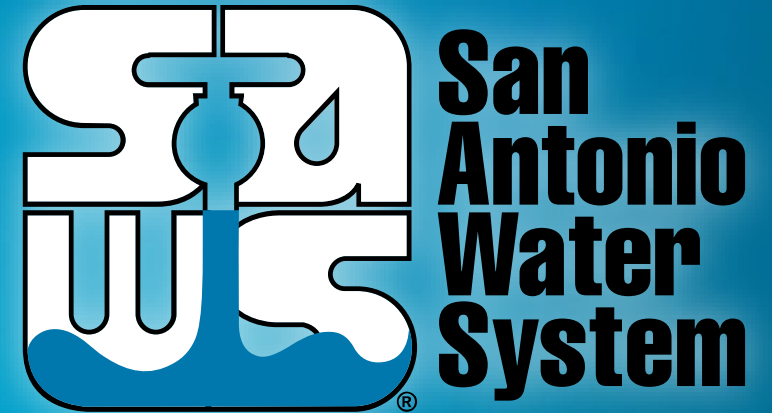
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